

**Office Use Only**

Date Received _____

Background Check _____

Date added to sub list _____

SUBSTITUTE APPLICATION

P.O. Box 3428 ~ Amarillo, TX ~ 79116
Phone: 806.372.2285 ext. 210 ~ Fax: 806.376.6712
website www.sanjac.org ~ email to jheppner@sanjac.org

Subbing Preference:

- ☐ Early Education
- ☐ Elementary/Intermediate K-6
- ☐ Middle School 7-8
- ☐ High School 9-12
- _____
- ☐ High School Office Secretary
- ☐ Elementary Office Secretary

Days available:

- ☐ Anytime (or mark preferred days)
 - ☐ Monday
 - ☐ Tuesday
 - ☐ Wednesday
 - ☐ Thursday
 - ☐ Friday
- ☐ I will sub with short notice
- ☐ I will need advance notice 2+ days

PERSONAL:

Full Name _____

Address: Street/City/State/Zip _____

Phone _____ Best time to call _____

Email Address _____

EDUCATION:

Education Information	SCHOOL NAME and LOCATION (City/State)	DATES (FROM/TO)	COURSE OF STUDY	DEGREE/DIPLOMA List MAJOR/MINOR (or some college)
COLLEGE				
HIGH SCHOOL			_____	

WORK EXPERIENCE/REFERENCES:

List *two* **PROFESSIONAL** references that are qualified to speak of your current or most recent employment.

EMPLOYER	ADDRESS (City/State)	POSITION	DATES (From/To)	REASON FOR LEAVING	SUPERVISOR'S Name/Phone

List *two* **PERSONAL** references that are qualified to speak of your spiritual experience and Christian service.
(*please do not list family members or relatives*)

NAME	RELATIONSHIP	# OF YEARS KNOWN	PHONE

CHRISTIAN BACKGROUND:

Briefly share your Christian testimony:

Do you believe the Bible to be the **ONLY** inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth?

Yes _____ No _____ **Signature:** _____

My church affiliation in Amarillo? _____

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NOTE: Member schools of ACSI make no distinction concerning an individual's race or ethnic background because we acknowledge there can be no preferential treatment with God (Romans 2:1). We are bound to extend our ministry to all we can reach and we are to carry out our Lord's Great Commission (Matthew 28:18). ACSI as an organization serving Christian schools is dedicated to the establishment, philosophy and promotion of fundamental Christian education around the world, and it neither supports nor endorses the World or National Council of Churches, or any world, national, regional, or local organizations which give Christian recognition to nonbelievers or advocate a multi-faith union.

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with **San Jacinto Christian Academy**. I have authorized the school to thoroughly interview the primary references, which I have listed, and secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I understand that **San Jacinto Christian Academy** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release **San Jacinto Christian Academy**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to **San Jacinto Christian Academy**.

Since I will be working with children, I understand that I may have to submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of fingerprints as is necessary for such an investigation. **I authorize the school to obtain a criminal background and/or credit report.** I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I understand that this is only an application for **subbing** and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements:

APPLICANT'S PRINTED FULL NAME (include middle name)

APPLICANT'S SIGNATURE

DATE OF BIRTH (month/day/year)

LIST ANY OTHER NAMES USED (Maiden, Last, Nickname)

TODAY'S DATE

SOCIAL SECURITY # (last four digits only)

Please be honest and specific on the following questions

Have you ever been convicted of a felony? ☐ Yes ☐ No **(or)** a misdemeanor ☐ Yes ☐ No

If Yes: When? (mo/yr) _____ What State were you in when this occurrence took place? _____

What was the offense? _____



Please carefully read this page and sign it if you fully support the Statements as written below without mental reservations. If you do not support fully the statements, please list and explain on a separate paper the exceptions on this page that represent either disagreements or items for which you have not yet formed an opinion or conviction.

Mission Statement

San Jacinto Christian Academy exists to assist parents in training young people to know and love Jesus Christ, follow Him in life, and to become positive, productive members of the coming generation.

Vision Statement

San Jacinto Christian Academy's ultimate goal is to graduate mature students who live for the glory of God, thinking biblically and critically, demonstrating Christian character and servant leadership through a personal relationship with Jesus Christ.

Athletic Purpose Statement

San Jacinto Christian Academy Athletic Department exists to complement the mission and vision of SJCA by practicing the principles in God's Word to help develop character, respect, self-discipline, teamwork, and work ethic within all student athletes through a lifestyle that honors Jesus Christ both on and off the court/field.

Statement of Faith

We believe:

- the Bible to be the inspired, infallible, authoritative, inerrant Word of God (2 Timothy 3:16; 2 Peter 1:21).
- there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).
- in the deity of Christ (Matthew 3:17), His virgin birth (Isaiah 7:14; Matthew 1:23), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7), His Bodily resurrection (John 11:25; 1 Corinthians 15:4), His ascension to the right hand of the Father (Mark 16:19), and His personal return in power and glory (Acts 1:11; Revelation 19:11).
- in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ. Only by God's grace and through faith alone we are saved (John 3:16-19; John 5:24; Romans 3:23; 5:8-9; Ephesians 2:8-10; Titus 3:5).
- in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of punishment (John 5:28-29).
- that man was created by a direct act of God in His image, not from previously-existing life (Genesis 1:1,22,27; 1 Corinthians 11:7; James 3:9).
- that marriage is the uniting of one man and one woman in a covenant relationship before and under God (Genesis 1:27, 2:18-24; Romans 1:26-27; I Corinthians 7:2-3; Ephesians 5:31-33).
- in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 12:12-13; Galatians 3:26-28).
- in the indwelling ministry of the Holy Spirit by whose presence the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16; 1 Corinthians 6:19-20; Ephesians 4:30; 5:18).

I acknowledge my full and unconditional support of SJCA's Mission Statement, Vision Statement and Statement of Faith as printed above.

SIGNATURE: _____

PRINTED NAME: _____ **DATE:** _____